

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA) The Family Education Rights and Privacy Act (FERPA) afford parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education record within 45 days of the day the district receives a request for access. Parents or eligible students would submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. This district recognizes the following exceptions: To school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person of company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her task. A school official has legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
 - a. To officials of another school district in which a student seeks or intends to enroll.
 - b. To comply with a judicial order or lawfully issued subpoena.
 - c. To appropriate parties in connection with an emergency if knowledge of the information to be released is necessary to protect the health or safety of the student or other individuals.
4. The right to file a complaint with U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue
Washington, DC 20202-4605

This district discloses directory information from student records. Directory information includes: name, address, phone number, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received, previous schools attended, and name of parents. The district will also publish an honor roll. For purposes of this policy, listing on the honor roll will be considered an award. The parent or legal guardian of a student has the right to refuse permission of such disclosure. To do so, the parent or eligible student should submit a written statement to the principal of their school refusing the release of directory information from their records.

NONDISCRIMINATION POLICY STATEMENT
Notification of Title VI, Title IX, Section 504 Policies

YOU ARE HEREBY NOTIFIED that Max Public School District does not discriminate on the basis of race, creed, color, national origin, gender, sexual orientation, marital status, age, or handicap in the educational programs or activities which it operates, and that it is required by Title VI, Section 504 and Part 86 of the Department of Education regulations not to discriminate in such a manner. This requirement not to discriminate extends to education programs and activities offered to its students, as well as to employment therein.

YOU ARE FURTHER NOTIFIED that inquiries concerning the application of Title VI, Section 504 and this Part may be referred to Superintendent, Jim Blomberg, who has been designated as the person responsible for coordinating the efforts of the Max Public School District to comply with and carry out its responsibilities under

Title VI, Title IX, Section 504 and this Part, including any investigations of complaints alleging noncompliance. The office address and telephone number of our coordinator is as follows:

Craig Eraas
P.O. Box 297
Max, N.D. 58759
(701) 679-2685

It is the intent of the Max Public School District to comply with both the letter and spirit of the law in making certain discrimination does not exist in its policies, regulations, and operations. Grievance procedures, for Title IX and Section 504, have been established for students, their parents and employees' who feel discrimination has been shown by the Max Public School District. Specific complaints of alleged discrimination under Title IX (sex) and Section 504 (handicap) should be referred to District Administrator, Max Public Schools at 679-2685. Title IX complaints can also be filed with Offices for Civil Rights:

U.S. Department of Education
500 W. Madison Street Suite 1475
Chicago, IL 60661
Tel. 312-730-1560
Fax 312-730-1576
TDD 312-730-1609
Email OCR.Chicago@ed.gov